



ITET "Girolamo Caruso"
Alcamo - ITALY



Andragoski zavod
Ljudska Univerza
Velenje - SLOVENIA



Associazione ORSA
Palermo - ITALY



BEST
Vienna - AUSTRIA



le meilleur
de l'Europe
dans vos
projets
eurêka21
Eurêka 21 SARL
Paris- FRANCE



manager consulting group
MCG Soc. Coop.
Palermo - ITALY



Erasmus+



SCHOOL MOBILITY MANAGER PROJECT Second Transnational Meeting in Paris

LOGISTICAL INFORMATION

- **When does it take place?**

7th and 8th Septembre, 2017

- **Where does it take place?**

Eurêka 21 will host the next School Mobility Manager meeting in Paris.





ITET "Girolamo Caruso"
Alcamo - ITALY



Andragoski zavod
Ljudska Univerza
Velenje - SLOVENIA



Associazione ORSA
Palermo - ITALY



BEST
Vienna - AUSTRIA



eurêka21
Paris- FRANCE



MCG Soc. Coop.
Palermo - ITALY



- **How to come?**



Eurêka 21

148, rue du faubourg Saint-Denis
Passage Delanos 75010 Paris
+33 1 53 19 06 47
contact@eureka21.eu

Entrance at the n° 148 rue du faubourg Saint-Denis
To open the door: press the entryphone button (P)

Once in the courtyard, it is at the back and left side of the Passage Delanos.

3 minutes by foot from the subway "Gare du Nord"
4 minutes by foot from the subway "Gare de l'Est"

In case of need

Phone number (Séverine): + 33 6 16 77 05 18
Phone number (Cécilia): + 33 6 47 85 85 63





ITET "Girolamo Caruso"
Alcamo - ITALY



Andragoski zavod
Ljudska Univerza
Velenje - SLOVENIA



Associazione ORSA
Palermo - ITALY



BEST
Vienna - AUSTRIA



le meilleur
de l'Europe
dans vos
projets
eurêka21
Eurêka 21 SARL
Paris- FRANCE



manager consulting group
MCG Soc. Coop.
Palermo - ITALY



Erasmus+

PROGRAM OF THE TRANSNATIONAL MEETING IN PARIS

7th SEPTEMBER 2017

MORNING ACTIVITIES

09.00-9.30: Welcoming words and coffee time

9.30-11.00: Session 1 – Presentation of the Vademecum/toolkit (IO2)

- Presentation of the toolkit by ORSA
- Reaction of the partners, discussions, suggestions

11.00-11.30: Coffee break

11.30-12.30: Session 2 – Working groups on the Vademecum/toolkit

- Details to be defined later

12.30-14.30: Lunch

AFTERNOON ACTIVITIES

14.30-16.00: Session 3 – Administrative and financial issues: state of progress

- Timesheet and other justification documents
- Budget issue
- Remind of the timeschedule
- Answer to technical questions of the partners

16.00-16.30: Coffee break

16.30-18.00: Session 4 – Communication and dissemination

- Focus on the communication strategy:
Channels of communication
Targets at the European, national and local levels
Expected results

19.30: Dinner at a local restaurant



ITET "Girolamo Caruso"
Alcamo - ITALY



Andragoski zavod
Ljudska Univerza
Velenje - SLOVENIA



Associazione ORSA
Palermo - ITALY



BEST
Vienna - AUSTRIA



le meilleur
de l'Europe
dans vos
projets
eurêka21
Eurêka 21 SARL
Paris- FRANCE



manager consulting group
MCG Soc. Coop.
Palermo - ITALY



Erasmus+

DAY 2 – 8th SEPTEMBER 2017

MORNING ACTIVITIES

9.00-10.30: Session 5 – Focus on the Multiplier Event (E2)

- Concrete modalities: potential participants, targets, time plan, content, speakers...

10.30-11.00: Coffee break

11.00-12.00: Session 6 – Preparation of the next steps of the project

- Focus on the next Intellectual Output (IO3): elaboration of a training method for school mobility managers

Remind of the content, objectives...

Exchange on the concrete modalities (time schedule, targets...)

- Focus on the next meeting in Austria (February 2018)

Organization, provisional program

12.00-14.00: Lunch

AFTERNOON ACTIVITIES

14.00-14.15: Introduction – Panorama of European good practices

14.15-16.30: Session 7 – Meeting with French stakeholders

- The City of Ermont (Île-de-France Region), project promoter of an eco-mobility game

Presentation of a concrete eco-mobility project

- The organization Vivacités, coordinator of the regional network “Partners for eco-mobility from school to university”

Presentation of the network, its modalities, the targets and the tools developed by the network...

- Exchange between participants

16.30-17.00: Closing of the Transnational Meeting